

# INSTRUCTIONS for SCHOLARSHIP REFERENCES

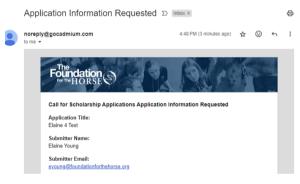
Thank you for supporting equine veterinary students. As a component of their scholarship application, each student is required to have support from their clinical instructors and AAEP-member private practitioners. Note: The Coyote Rock Ranch scholarship also requires a personal reference.



## **Step One: Student Invitation**

Students will invite their references to contribute to their application for the "recommendations" task only.

The email will come from noreply@gocadmium.com. Please check your junk & spam folders.





### **Step Two: Recommendations**

The recommendation is broken into two tasks for references: 1. Profile and 2. Recommendation



#### 1. Create your Reference Profile

From your email invitation, **Log in** and update your profile information, including basic contact information, professional information and reference type. Reference individuals only need to complete one profile, regardless of how many recommendations they are submitting.

#### 2. Complete the Recommendation task

References will evaluate each invited student based on a skills assessment and recommendation.

**Applicants** are responsible for ensuring all tasks, including recommendations are complete. They can monitor your progress and send reminders by resending the email invitation.

Students can only see that a reference has completed their tasks, not the actual entry.



Complete your recommendation by May 12, 2025 Applications are DUE: May 15, 2025



