SCHOLARSHIP INSTRUCTIONS FOR STUDENTS

Prepare

- ✓ Gather your current transcript (official transcript not required, but must include all courses to date) and resume or curriculum vitae
- ✓ Notify your references that you are applying and provide them the **Instructions for Scholarship References** document. Note: The Coyote Rock Ranch scholarship also requires a personal reference in addition to the clinical instructor and AAEP-member private practitioner reference required for all scholarships.

Apply

The Foundation uses **Cadmium** to collect and review a **single online application** for all eligible scholarships based on graduation year.

- ✓ Create an account & complete the **Account Profile**.

- ✓ **Start a New Application -**

  Enter your LAST NAME, FIRST NAME in the **Applicant Name** field.
  Choose the **Scholarship Type** based on your graduation year.

- ✓ Complete the **Task List.**

  All 7 tasks must be completed before you can **Save Submission** and proceed to the Summary Review. You can save and return to the application at any time.
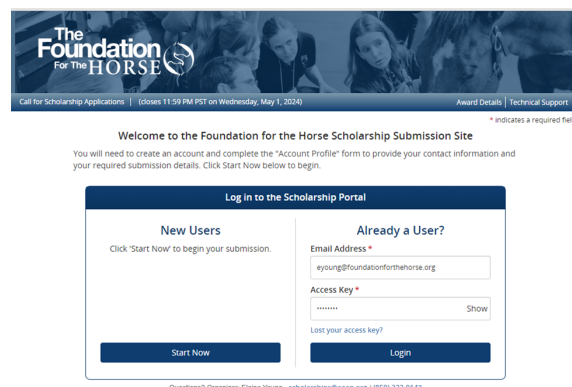
  ### 1. Applicant Information

  ### 2. Current Transcript

  ### 3. Resume or Curriculum Vitae

  ### 4. Essay Questions
  A 250 word essay for each prompt

Essay Prompts:

2025 graduates
- Ambition
- Leadership
- Mentorship
- Challenge

2026 graduates
- Ambition
- Leadership
- Professional Advocacy

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Recommendations are broken into two tasks:

5. References

Here you will invite your references to add to your application.

NOTE: For the **4th Year GRAD 2025** application only, the reference list is confusing. You need 3 references total – one of each from the list to the right.

Recommendations Needed for:

Depending on your graduation year your application will require the following recommendations:

2025 graduates
- Clinical Instructor
- AAEP Private Practitioner
- Personal Reference

2026 graduates
- Clinical Instructor
- AAEP Private Practitioner

6. Recommendation *This task is for your invited references.

References will receive an email from **noreply@goCadmium.com** with a direct link to create a profile and complete their recommendation, including their letter of reference written in Cadmium.

Once all your invited references have completed their portions, you will see a ✅ on your tasks. You can monitor their progress and send reminders by resending the invitation. **Applicants** are responsible for insuring all tasks, including recommendations, are complete before they can **Save Submission**.

References are asked to evaluate the following skills:
- Horse handling
- Critical / clinical reasoning
- Teamwork / collaboration
- Dependability / honesty
- Client communication
- Leadership
- Self-reliance / work independently
- Common sense

7. Acknowledgement

Review your application summary and click **Submit**

To officially submit your application for review, click **Submit** on the **APPLICATION SUMMARY** page.

Home / Application / Tasks / Submit

APPLICATION SUMMARY   Submit

Applications DUE: May 1, 2024

NOTE: The deadline for reference recommendations is April 30, 2024.